



2017 Arts and Crafts Fair

Dates & Show Times Saturday, May 27, 2017 9:00 am – 6:00pm
Sunday, May 28, 2017 10:00 am – 4:00pm

Set-up Times Friday, May 26, 2017 2:00 – 6:00pm
Saturday, May 27, 2017 6:00 – 8:30am
Sunday, May 28, 2017 8:00 – 9:30am

No vehicles will be allowed in the vendor area after set-up time. If you arrive after set-up time, please proceed directly to vendor parking and get your items to your booth from the parking area.

Booth Space 12' across x 18' deep. When applying for a booth, please consider the size of your tent. **If your tent has rope extensions, the extensions must be within the booth space.** There are approximately 120 spaces available. Most of the spaces are on pavement. There are a very limited number of spaces with water and/or electric and grass. These will be issued first come, first served.

Booth Fee **\$100 per booth**

Photos **ONLY HOMEMADE ITEMS can be sold at the Arts and Crafts Fair.** COMMERCIALY MADE ITEMS FOR RESALE will not be allowed. If you are found to be selling commercial items, you will be asked to leave and will not be refunded your registration fee. **All NEW vendors must provide 3 photos of the items you will be selling and 3 photos of the items being handmade. **If you are a returning vendor, you do not need to send photos again.**

Parking Each vendor will be provided with one parking pass. When you arrive at registration on Friday, May 26, it must be displayed in your front window and remain there throughout the entire weekend. If the parking pass is not visible, you will not be allowed in the Arts and Crafts parking area. **Absolutely no vehicles will be allowed to park next to canopies in booth spaces.**

Vendor Responsibility Vendors are responsible for supplying as well as setting up and taking down their own displays, dividers, tents, booth signage, tables and chairs. Vendors are expected to keep their booth area clean at all times and dispose of trash in the appropriate receptacles provided. Vendors are expected to remain open for business until closing on both days. If you leave early, you will not be asked to return to future Alma Highland Festival Arts and Crafts Fairs. No sales commission will be charged. Sales tax is the responsibility of crafter. ***If there is inclement weather, it will be at the discretion of Alma Highland Festival on whether or not to close early. If an emergency arises that will require you to leave early or not return the second day, you will need to notify an Arts and Crafts Co-Chair as soon as possible.

Animals Dogs are allowed in your booth area with permission from chairman. You will be required to register your dog and pay a \$5 fee at Gate #1. Please refer to the Pet Policy on the Alma Highland Festival website: www.almahighlandfestival.com.



2017 Arts and Crafts Fair

May 27-28, 2017

First jurying Deadline is March 1, 2017

Crafters will be juried and accepted until all spaces are filled.

If you are not accepted, your check will be returned to you.

Business Name _____ Contact Name _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email Address _____

Please provide a brief description of your art/craft :

Booth Space: 12' across x 18' deep.

Booths _____ @ \$100 each

Total Check Amount Enclosed (payable to Alma Highland Festival) \$ _____

Please indicate if you require the following amenities. Spaces with these options will be issued on a first come, first served basis:

_____ water _____ electric _____ space locate on grass

Location Preference: Were you a 2016 participant? Yes _____ No _____

Do you wish to have the same booth space? Yes _____ No _____

If a 2016 vendor, what was your booth # _____

If you were a 2016 vendor and would like to be in another area, where would you like to be? _____

Application Checklist: A yes or no must be checked on each of the following questions.

Are all your items for sale homemade? Yes _____ No _____

Have you included your booth rental fee? Yes _____ No _____

Have you enclosed pictures? (NEW vendors only) Yes _____ No _____

Return this application with payment, photos and a SASE to:

Alma Highland Festival – Arts and Crafts
Attn: Bethany Vozar
480 E. Johnson Rd.
Ithaca, MI 48847
Telephone: (989) 506-8863